

HOW TO ORDER SCRIP

CHANGES IN OCTOBER:

~~October 1~~ Direct in-person scrip sales will return to the parish office. To minimize contact, please complete the order form prior to coming to the office. Form is available at the parish office, in the narthex or can be downloaded at <https://stbernardgb.org/give-online/scrip/> or at <https://www.saintbernardgb.com/scrip/fundraising-scrip-forms/>

~~To minimize contact you can still drop off your order with payment or place your order online and have filled on Monday/Thursday.~~ **DIRECT SALES AT PARISH OFFICE ARE SUSPENDED UNTIL FURTHER NOTICE.**

Beginning the October 17 weekend, a volunteer will be at the scrip table in the church narthex to take orders with payment and to deliver pickup orders. There will be NO direct sale of scrip cards. You can submit orders with payment one weekend and pick up the order the following weekend. You can also pick up the order at the parish office during the week if you wish. The volunteer will be at the scrip table before the 4:00 Saturday Mass and between the 8:00 and 10:00 Sunday Masses. **SUBJECT TO CHANGES DUE TO PANDEMIC.**

Schedule of order deadlines and pickups

Order placed and paid for by:	Will be filled and available for pickup after 11:00 a.m.	
Mon, 7:00 a.m.	Monday	For quickscrip only
	Thursday	For special order items
Wed, 1:00 p.m.	Thursday	For quickscrip only
	The following Thursday	For special order items

TO MINIMIZE CONTACT, WE RECOMMEND AN “ORDER AND PICKUP” PROCESS FOR PURCHASE OF PHYSICAL CARDS.

IN ADDITION THE PURCHASE OF E-GIFT CARDS IS A CONTACT FREE OPTION THAT IS AVAILABLE FOR MANY VENDORS.

HOW DO I ORDER? There are several options:

1. Online order and payment (preferred method)
2. Paper order –Download a scrip form from the parish website <https://stbernardgb.org/give-online/scrip/> or the school website <https://www.saintbernardgb.com/scrip/fundraising-scrip-forms/> or pick up an order form at the parish office or the church narthex .

- Drop off paper order with payment at the parish office or at the scrip table in the church narthex before the 4:00 Saturday Mass or between the 8:00 and 10:00 Sunday Masses.

OR

- Mail your order with check to:
St. Bernard Parish Scrip
2040 Hillside Lane
Green Bay, WI 54302

WHAT IS THE DEADLINE FOR ORDERS AND WHEN WILL MY ORDER BE AVAILABLE FOR PICK UP?

See the schedule of deadlines and pick up times above

HOW DO I PICK UP MY ORDER?

Pick up your order at the parish office during parish office hours. Starting the weekend of October 17 you can pick up your order at the scrip table in the narthex before the 4:00 Mass or between the 8:00 and 10:00 Masses.

HOW DO I ORDER ONLINE?

You can order online at:

<https://shop.shopwithscrip.com/Login> or use the mobile app **RaiseRight** available for download from the App Store or Google Play

HOW DO I SET UP AN ONLINE ACCOUNT AND ONLINE PAYMENT?

1. Send an email to scrip@stbernardcong.org and include your name
2. Indicate the email you want to use to order scrip and a username. The username can be the same as your email or any name that will be easy for you to remember
3. Once your email and username are entered into our system you will receive two emails from ShopwithScrip with instructions for setting up your account and password.
4. Once logged in, go to “payment types” on the dashboard to complete your online payment registration.

<https://shop.shopwithscrip.com/Support/shop-earn/online-payment-options>

IMPORTANT REMINDER WHEN ORDERING KWIKTRIP AND SHELL CARDS ONLINE:

When ordering Shell and KwikTrip online please select the Local option unless you wish to reload the card or use the Shell card outside of Wisconsin or the UP.

The local option is printed with LOCAL in the name and no company logo. Local scrip receives a higher rebate – KwikTrip is 5% instead of 4% and Shell is 10% instead of 1.5%.

Shell Local can be used at any Shell station in Wisconsin and the UP. For use outside of WI and UP you should special order the national Shell scrip that offers a 1.5% rebate.

KwikTrip cards can be used at any KwikTrip. If you would like to reload your KwikTrip card, you should purchase the regular KwikTrip card and not the Local card. You will register this card and can then reload it from your online account. The reloads will earn the lower rebate but allows you the convenience of reloading on the go. It is your choice – convenience of reload or a higher rebate %.

Check out more information on online ordering at <https://stbernardgb.org/what-is-scrip/>